

KILMERSDON PARISH COUNCIL

Minutes of the Kilmersdon Parish Council Held at the Coles Garden Meeting Room At 7.30pm on Monday 19th March 2018

PRESENT: Cllr K Lewis (Vice Chair, in the chair), Cllrs R Butt, S Gibbs, D Hudson and A Jolliffe.

ABSENT: Cllr R Morse

ATTENDING: One member of the public. L Welch (Parish Clerk)

826. APOLOGIES

Apologies for absence were received and accepted from Cllr Morse (Chair).

ACTION

827. DECLARATIONS OF INTEREST

Cllr Jolliffe declared a personal interest in items 11 Planning Application, Village shop and café and item 13 Proposed TPO on silver birches as the landowner.

828. MINUTES

The minutes of the Parish Council meeting held on 19th February 2018 were agreed as a true record and signed by the Chair.

829. PUBLIC SPEAKING TIME

A member of the public thanked the Parish Council for arranging the clearing of the land adjacent to his home, it has made a massive difference. He raised the issue of over-parking on Silver Street, which is causing a safety issue where people with buggies have to leave the pavement due to parked cars and navigate Silver Street, where cars often speed. There was an overview of previous discussions with Highways on the cost of the removal of the bank to create parking spaces, but the proposal was thought to give little improvement as the authority said the two trees had to remain and may cause a traffic hazard if the bank was removed. There is wasteland close by which might be opened up if the landowner was agreeable.

Resolved: (1) to contact Whitehorse Housing Association with the request that they expedite the allocation of the garages to alleviate some of the parking problems which are becoming critical.
(2) to contact Highways for a view on whether speeding can be addressed.

Clerk

Clerk

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830. VACANCY ON THE PARISH COUNCIL

It was confirmed that an election had not been called and therefore the Parish Council would advertise the vacancy for co-option at the next meeting.

ACTION

Clerk

831. FINANCIAL MATTERS

The following payments were **agreed**.

Payee	Detail	Gross	Net	Power	Ch no
K Hutton	Defib grant	£100.00	£100.00	LGA 1972, s142	001228
1 & 1 Internet Ltd	Domain renewal .co.uk	£11.99	£9.99	LGA 1972, S111	001229
L Welch	Salary (Feb)	£241.62	£241.62	LGA 1972, s112	001230
GB Sport & Leisure	Quarterly inspection	£66.00	£55.00	LGA 1972, s143	001231
HMRC	Quarterly tax	£180.60	£180.60	LGA 1972, s112	001232
JJ Kelly	Repair to bench on Jack and Jill hill	£250	£250	LGA 1972, s111	001233

Agreed that Cllr Lewis examines the invoice from Big Wood Play Systems.

Cllr Lewis

Noted that the VAT refund in the amount of £352.25 had been received.

832. TREATMENT WORKS

Cllr Butt had spoken with Wessex Water who stated the gate was not there when they started work.

Resolved: to put the question of the missing gate to Sustrans due to concern about vehicles driving through that area.
To also ask about their plans for the redundant compound.

Clerk

833. HIGHWAY MATTERS

(1) Moving the 30mph signs to their original positions, with gates outside no. 3 and at the bottom of the hill – this is waiting to go on the schedule of works.

(2) Feedback from Cllr Drewe regarding the possibility of being part of local initiatives to reduce speed – Cllr Butt to contact Cllr Drewe, inviting him to the next meeting to talk about this and the

Cllr Butt

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deterioration of the triangle of grass at the end of Silver St due to parking and the speeding and parking issues at Silver St.

ACTION

(3) Charlton Lane –The Highways Officer had confirmed that signage alerting drivers on approaching this junction would be put up by the end of March 2018 - The Clerk to continue to chase the timescale.

Clerk

(4) Light at the top of Jack and Jill hill – has been repaired.

(5) Request from a resident for dog bins on the cycle track – is being pursued via Mendip DC.

Clerk

834. VILLAGE SIGN AT THE TOP OF THE HILL

An estimate of the cost of installation of the sign was received from Highways along with a quote from Glasdon for a sign identical to the one at Farrington Gurney.

Resolved: To contact Sue Meadows to let her know that the cost (£2,565 installation, legal and admin to Mendip DC plus £1392 per sign to Glasdon) was outside the budget and explore alternative sign designs, stating that we would return the £200 if the sign does not go ahead.

Clerk

835. PLAYING FIELD

(1) Rat infestation and clearance of the site – the works have been completed. Cllr Lewis to take a photo of items which have been left and the Clerk to contact the landowner with this information and the request that the barbed wire strand is replaced to avoid fly tipping, the ground is kept clear during the growing season and Cllr Hudson's offer to meet to discuss these matters.

Cllr Lewis

Cllr Hudson

Clerk

(2) Footpath to Silver St – works were almost complete, with just some more chippings to follow.

(3) Signage for the eight overflow parking spaces – The area had been tested to park 8 cars. Cllr Lewis outlined options for signage and Cllr Hudson agreed to take the preferred option to the Village Hall Committee for permission to site it at height either on the wall of the Village Hall or on a pole next to the wall.

Cllr Hudson

(4) Quote for rubber mulch beneath the swing seat – the quote in the amount of £1400 groundwork and £1700 was over-budget.

Agreed to ask Big Wood Play Systems to remove the mat, add topsoil and replace the mat as an ongoing maintenance item.

Clerk

(5) Loose stone at the spiral garden – this had been replaced.

(6) Land registry check – the land registry entry for the playing field was noted.

(7) Fire assembly sign outside the Village Hall has faded. Cllr Hudson to raise this with the Village Hall Committee.

Cllr Hudson

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836. PLANNING APPLICATIONS

2018/0268/FUL Village shop and cafe, Kilmersdon – notice had been received electronically that day, with the plans yet to arrive. The Clerk to ask for a time extension, to find out whether it is going to be considered by Committee and to advertise the application in Kilmersdon Parish News.

Noted that planning permission had been refused at 3 Kilmersdon Hill.

837. NEIGHBOURHOOD PLAN

There was a discussion on the pros and cons of a Neighbourhood Plan.

Resolved: To find out whether there is an appetite in the Parish for local involvement in a Neighbourhood Plan via an article in Parish News.

838. PROPOSED TPO ON TWO SILVER BIRCHES IN THE PLAYING FIELD

The Parish Council received a draft application which was proposed by Cllr Butt and seconded by Cllr Gibbs.

Resolved: the Clerk to check whether there is a fee involved and if not, to submit the draft. To report back to the next meeting.

839. GENERAL DATA PROTECTION REGULATION

The report of the Clerk was noted.

Resolved: (1) To agree the General Privacy Notice, the Privacy Notice for Staff, Councillors and Role Holders
(2) The payroll provider to review the contract in the light of the new requirements.
(3) Cllr Hudson to take the role of Data Protection Officer.

840. SPEED INDICATOR DEVICE

The details of the scheme were received.

Resolved: to express an interest in being part of the scheme.

841. CORRESPONDENCE

Ken Hutton – Noted that defib training was to be held on 19th April at 7.15-9.15pm at Coles Garden meeting room. **Agreed** that participation in the fortnightly checks to be discussed at the training session.

ACTION

Clerk

Clerk

Clerk

All
Councillors

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ACTION

842. OUTSIDE BODIES

There was no report on outside bodies.

843. MATTERS OF REPORT AND ITEMS FOR THE NEXT MEETING

- Annual Parish Meeting – items for the agenda
- Village Day clean up 28th May 2018

844. DATE OF NEXT MEETING: 16TH April 2018

It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

845. REVIEW OF LEASES

The inconsistencies in the leases at the Village Hall, car park and playing field were discussed.

Resolved: (1) that Cllr Butt drafts a paper outlining the issues in detail and sends it to the Clerk for circulation. (2) The Clerk seeks advice from SALC on the extent of the circulation. (3) Cllr Hudson takes the paper outlining the issues to the Village Hall Committee. (4) Cllr Jolliffe takes the paper outlining the issues to his solicitor to draft documents to address the anomalies. (5) The Parish Council appoints a solicitor in due course to represent the Parish Council in considering the draft documents.

Cllr Butt
Clerk
Cllr Hudson
Cllr Jolliffe

The meeting ended at 9.30pm

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