

KILMERSDON PARISH COUNCIL

Minutes of the Kilmersdon Parish Council Held at the Coles Garden Meeting Room At 7.30pm on Monday 15th January 2018

PRESENT: Cllr K Lewis (Vice Chair, in the chair), Cllrs R Butt, S Gibbs, D Hudson and A Jolliffe.

ABSENT: Cllr R Morse

ATTENDING: 6 members of the public and L Welch (Parish Clerk)

780. APOLOGIES

Apologies for absence were received from Cllr Morse and Cllr Pullin (Somerset CC).

781. DECLARATIONS OF INTEREST

Cllr Jolliffe declared an interest in item 14, playing field and item 15, Car parking, due to ownership.

782. MINUTES

The minutes of the Parish Council meeting held on 20th November 2017 were agreed as a true record and signed by the Chair.

783. PUBLIC SPEAKING TIME

Five members of the public attended to speak about the proposed temporary village shop/café. A recent meeting of the Village Hall Committee had seen a unanimous agreement for the proposal and the view that, with the nine overflow parking spaces on the grass-crete, use of the Sheep Field for overflow parking was no longer required and parking was not a difficulty. They expressed the hope that the Parish Council would be in favour and this would be put on the agenda of the next meeting.

There was a query about the progress on the village sign, which was awaiting a response from Highways about the funding.

784. DEFIBRILATOR

This item was moved up the agenda and Mr Hutton outlined the group of about 14 people who would maintain and undertake the regular checks on the equipment. Fitting to the side of Norton Garden Machinery was to be undertaken free of charge, as soon as insurance was arranged. Mr Hutton asked the Parish Council if it would insure the equipment and was told that the Parish Council's insurance would only add it to the schedule if the Parish Council took responsibility for it as an owner. Mr Hutton agreed that this was acceptable.

Resolved: (1) that Mr Hutton writes a plan outlining maintenance and general upkeep arrangements;

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(2) the Parish Council accepts ownership of the defibrillator and adds it to its insurance schedule at nil cost and to its Fixed Asset Register.

785. FINANCIAL MATTERS

The December payments, cheques 001212 to 001216, were ratified by the Parish Council and the January payments cheques 001217 to 001221 were **agreed**.

Payee	Detail	Gross	Net	Power	Ch no
FL Welch	Salary (Nov)	£241.62	£241.62	LGA 1972, s112	001212
nHMRC	Quarterly Clerks tax	£180.60	£180.60	LGA 1972. S112	001213
aSJH Services	Clearing leaves, hedge reduction, cutting playing field	£400	£400	LGA 1972 s111	001214
vApollo Technology	Laptop and printer	£822.70	£987.24	LGA 1972 s112	001215
eGB Sport and Leisure	Quarterly inspection	£55	£66	LGA 1972 s111	001216
oWelch	Salary (dec)	£241.62	£241.62	LGA 1972, s112	001217
Coles Garden Meeting Room	Meeting room – Sept-Nov 2017	£39	£39	LGA 1972, s.133	001218
Kilmersdon Parish News	Grant	£400	£400	LGA 1972 s142	001219
Mendip Community Transport	Grant	£100	£100	LGA 1972, s.142	001220
Kilmersdon Parish Church	Grant	£1300	£1300	LGA 1972, s214	001221

786. FINAL REVIEW OF THE FIXED ASSET REGISTER

With the addition of the defibrillator, the Fixed Asset Register was **agreed**.

787. BUDGET AND PRECEPT 2018/19

The Parish Council considered the details of the budget and precept calculation.

Resolved: (1) Going forward, that spending on the play park is shown in the accounts with a corresponding decrease in the earmarked reserves.

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- (2) That the 2018/19 budget, as set out in the agenda and appended to these minutes, be agreed.
- (3) That the precept of £12,630 for 2018/19 be agreed, this being a nil increase on the previous year, but a slight increase in the band D equivalent due to a reduction on the tax base.
- (4) That with some small amendments the Precept Statement be agreed

788. GRANT PAYMENTS

- Resolved:**
- (1) that the grant payments listed below be agreed;
 - (2) that the grant to Mendip Community Transport be publicised in Kilmersdon Parish News, together with contact details for any resident wanting more information about this service.

Organisation	Amount	Purpose	Power
Kilmersdon Parish News	£400	Running costs of the monthly newsletter	LGA 1972 s142
Mendip Community Transport	£100	Upkeep of the scheme in respect of 6 residents registered for the hospital car scheme.	LGA 1972, s.142
Kilmersdon Parish Church	£1300	Upkeep of the churchyard	LGA 1972, s214

789. HIGHWAY MATTERS

- (1) Double White lines up the hill – Cllr Pullin had conveyed a message that he was intending to visit Kilmersdon with a Highways Officer to investigate this – Cllr Lewis to arrange a meeting with Cllr Pullin and raise this and other outstanding issues.
- (2) Feedback from Cllr Drewe regarding the possibility of being part of local initiatives to reduce speed – Cllr Butt to contact Cllr Drewe.
- (3) Charlton Lane – The Highways Officer had confirmed that signage alerting drivers on approaching this junction would be available in all directions.
- (4) Light at the top of Jack and Jill hill – The Clerk to contact Highways to let them know it is still not working.

790. VILLAGE SIGN AT THE TOP OF THE HILL

Cllr Pullin had confirmed that he would investigate the potential of part funding the replacement Kilmersdon sign, which had been damaged. Cllr Lewis to arrange a meeting with Cllr Pullin to discuss this and other outstanding issues.

791. GATES OUTSIDE NO 3 AND AT THE BOTTOM OF THE HILL

Cllr Pullin had confirmed that, whilst this was not included in the SIS funding due to other priorities, he was getting costings in order for the Parish Council to consider funding it in other ways. He was also

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investigating the potential of moving the 30mph signs at the same time. Cllr Lewis to arrange a meeting with Cllr Pullin to discuss this and other outstanding issues.

792. TERMINATION OF THE CURRENT SIDS PROGRAMME BY SOMERSET CC

Termination of the programme was noted.

793. PLAYING FIELD

- (1) Rat infestation and clearance of the site – the landowner had been contacted by the Clerk, with no response to date. The Clerk to chase by phone, giving potential contractors who could do the clearance work.
- (2) Footpath to Silver St
- (3) Signage for the eight overflow parking spaces
- (4) Junior Multi Play – **Agreed** to arrange infill of the fireman's pole which was showing signs of decay in the top right.
- (5) Suspension bridge – **Agreed** to arrange for the removal of the slack in the suspension chains to reduce movement
- (6) Basket swing seat – **Agreed** to fit secondary safety chains, replace the missing post caps or fill holes to reduce water ingress and raise the height of the safety matting.
- (7) Two flat swings – **Agreed** to replace these at a cost of £90.
- (8) Noted that Big Wood Play Systems is awaiting advice from Rospa to inform how the issue of rotting wooden posts are handled.

794. CAR PARKING

Car parking provision in the Sheep Field is still being offered as an option subject to planning approval, but might not be needed. There was a discussion on extending overflow parking on the playing field with grass-crete. The adequacy of parking provision for the proposed temporary village shop/café was discussed and it was agreed to put this on the next agenda.

Cllr Jolliffe declared an interest in this item as landowner and left the meeting at 9pm.

795. PLANNING APPLICATIONS

*Erection of a double garage, replacement slate roof tiles, a new vehicular access and internal access track (retrospective) Location: 3 Kilmersdon Hill To Frome Road Kilmersdon BA3 5SS – **Agreed** to object on the grounds of (1) the closed board fencing looks incongruous and out of character with the area. Fencing should be more appropriate for a rural setting such as post and rail; (2) the garage is too high and is an inappropriate development in that a two storey building is not appropriate for garaging; (3) the closed board fencing on the roadway should be reduced to 2m.*

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*Application Number 2017/3365/LBC Replacement of windows. 9
Kilmersdon Hill Kilmersdon BA3 5TD– **Agreed** no objections.*

*2017/3366/LBC Replacement of windows. 10 Kilmersdon Hill
Kilmersdon BA3 5TD – **Agreed** no objections.*

796. PLANNING ENFORCEMENT

Garage at no.3 Kilmersdon – this had been considered in the previous item.

797. NOTIFICATION BY MENDIP DC OF A PROPOSED LOCAL GREEN SPACE

The Parish Council discussed the proposal from Mendip to designate the playing field (LGSKIL002) as green space.

Resolved: to support the proposal, providing the possibility remains open for extra parking provision in the form of grass-concrete to support the use of the playing field.

798. CORRESPONDENCE

There was no correspondence.

799. OUTSIDE BODIES

There was no report on outside bodies.

800. TO CONFIRM COUNCILLOR DETAILS IN THE PUBLIC DOMAIN FOR THE WEBSITE

Apart from the information given in the individual Councillors' Register of Interest form, **agreed** that Councillors should be listed by name on the website, with the Parish Council email address given as the contact.

801. MATTERS OF REPORT AND ITEMS FOR THE NEXT MEETING

- Grant for Kilmersdon Village day
- Grant for the defibrillator (up to £375.04)
- Temporary village shop/café
- Neighbourhood Plan
- Treatment works – Clerk to contact Wessex Water to enquire if the works are finished and if so, when the gate is to be reinstated.
- Speed gun and documents – Documents with personal data to be shredded. Mr Hutton to be contacted about future use of the speed gun.

802. DATE OF NEXT MEETING: 19th February 2018

The meeting ended at 9.40pm

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